

LOS ANGELES UNIFIED SCHOOL DISTRICT  
Early Childhood Education  
Human Resources

**SUBSTITUTE TEACHER STATEMENT OF AVAILABILITY FOR STATE PRESCHOOL**

(Print) Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Employee No. \_\_\_\_\_

State Preschool Name: \_\_\_\_\_

I am available for the following types of day-to-day assignments:

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Availability must be 2 consecutive days

Daily Availability	Mon.	Tues.	Wed.	Thur.	Fri.
<b>Shift</b>	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM
<b>Working hours</b>					
<b>Geographical area</b>	<input type="checkbox"/> Central <input type="checkbox"/> Harbor		<input type="checkbox"/> Valley <input type="checkbox"/> East		<input type="checkbox"/> South <input type="checkbox"/> West

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell Number \_\_\_\_\_

Please mail or fax this form to: LOS ANGELES UNIFIED SCHOOL DISTRICT  
Early Childhood Education  
Human Resources  
333 S. Beaudry Ave., 15<sup>th</sup> floor  
Los Angeles, CA 90017  
Fax: (213) 241-2479