

LOS ANGELES UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION

725

October 3, 2013

LAW AND RULES

725 MULTIPLE ASSIGNMENTS

- A. A multiple assignment is a limited-term classified assignment in addition to a regular classified assignment.
- B. A regular employee may be given a multiple assignment in a class in which the employee formerly had permanent status or for which he/she would qualify for voluntary demotion or transfer. Such multiple assignments may be made without regard for the order or precedence provided in Rule 659.
- C. The salary rate in a multiple assignment shall be determined by application of Rule 582 if the employee has earned salary status based on service in a class higher than that of the current regular assignment. Except when the class is on a flat rate or when the employee's rate is determined by the employee's earned salary status, the salary rate in a multiple assignment shall be the step of the applicable range that is equal to the employee's regular assignment rate. If the applicable salary range does not include the employee's regular rate, he/she shall be paid at the next lower rate that is part of that range. If the hiring rate of the range is higher than the employee's regular rate, payment shall be made at the hiring rate.
- D. No employee in a class not exempt from the overtime provisions of the Fair Labor Standards Act shall be given a multiple assignment so that the total assigned time exceeds eight hours a day or 40 hours a week unless an exception is approved by the Educational Service Center administrator or division head. Dual assignments at journey-level and inspector in one of the crafts shall not be considered multiple assignments for the purpose of this Paragraph.
- E. All classified assignments shall be made in classes used for classified positions when classes exist that reasonably coincide with duties and responsibilities to be assigned. Classified assignments shall not be designated as Professional Expert in order to avoid payment of overtime.
- F. Employees whose regular duties include test administration or supervision of test administration shall not be given multiple assignments as Examination Proctors or Senior Examination Proctors.

CHANGE:

Clerical error clean-up

Remove: September 8, 2008. Add: October 3, 2013.

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