

LOS ANGELES UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION

513

LAW AND RULES

May 19, 1986

513 CHARGES OR COMPLAINTS AGAINST EMPLOYEES OF THE PERSONNEL COMMISSION

- A. Every statement originating outside the employed personnel of the District containing a charge or complaint against an employee of the Personnel Commission shall be in writing and shall be verified by the complainant signing a statement declaring, under penalty of perjury, that the statement is true and correct. The statement shall be filed with the Personnel Director. The Personnel Director shall review the complaint. When the Director's review suggests that the complaint is frivolous or otherwise without reasonable basis, the Director shall, in writing, specifically identify the reasons for that judgement and so advise the Chairperson of the Commission. If the Chairperson believes further consideration is appropriate, the affected employee will be provided a copy of the complaint and requested to submit a written response.
- B. The Chairperson of the Commission shall review the complaint and response and determine whether further consideration will be given to the matter. If the Chairperson determines that no further consideration will be given to the complaint or that no further action is contemplated, the affected employee and all other parties to the complaint shall receive from the Chairperson a statement regarding the decision in the matter.
- C. If the Chairperson determines that additional action in the matter is necessary, all Commission members will be provided full written background.
- D. If the Commission determines that it will not give further consideration to the complaint or that no further action is contemplated, the affected employee and all other parties to the complaint shall be notified in writing of the decision of the Commission.
- E. If, after review of the documents, the Commission decides that it will give further consideration to the complaint, it may direct the Chairperson to arrange for a closed meeting of the Commission to consider further action.

CHANGE:

Minor editorial changes.

Remove: June 11, 1985. Add: May 19, 1986.