

LOS ANGELES UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION

503 PERSONNEL COMMISSION RULES

Education Code 45260

(a) The commission shall prescribe, amend, and interpret, subject to this article, such rules as may be necessary to insure the efficiency of the service and the selection and retention of employees upon a basis of merit and fitness. The rules shall not apply to bargaining unit members if the subject matter is within the scope of representation, as defined in Section 3543.2 of the Government Code, and is included in a negotiated agreement between the governing board and that unit. The rules shall be binding upon the governing board, but shall not restrict the authority of the governing board provided pursuant to other sections of this code.

(b) No rule or amendment which would affect classified employees who are represented by a certified or recognized exclusive bargaining representative shall be adopted by the commission until the exclusive bargaining representative and the public school employer of the classified employees who would be affected have been given reasonable notice of the proposal.

Education Code 45261

(a) The rules shall provide for the procedures to be followed by the governing board as they pertain to the classified service...

Education Code 45262

The rules of the commission and copies of this article shall be printed and made available to each school, office, and permanent worksite where employees report and shall be distributed to school libraries for loan to employees. . . .

- A. A period of at least two weeks shall elapse between tentative approval of a new rule or amendment of an existing rule and its adoption, except that, in emergencies, final action may be taken after one week. A special bulletin to schools and offices shall precede any emergency action. This procedure does not preclude acceptance by the Commission of changes in the proposed rule or amendment at any time prior to adoption.
- B. In the event of a concerted labor action, new rules or amendments to existing rules that are approved for the specific purpose of insuring the continuance of District business during such event shall go into effect upon approval by the Personnel Commission, subject to ratification by the Board of Education of those provisions that require the Board's concurrence.

CHANGE:

Deleting paragraph from Education Code Section 45262.

Remove: December 17, 1984, page 1 of 2. Add: May 19, 1986, page 1 of 2.

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LAW AND RULES

May 19, 1986

- C. Tentative approval may be omitted and a proposed rule amendment may be submitted for adoption without the two-week waiting period required in Paragraph A, when the proposed amendment is limited to:
1. The addition, change, or deletion of a class title because of classification action approved or to be approved by the Personnel Commission.
  2. The renumbering, retitling, or consolidation of rules or rule chapters without a change in rule wording.
  3. The addition, deletion, and correction of, or change in rule language and references or quoted law, without change in rule meaning or intent.
  4. The addition, deletion, and correction of, or change in rule language and references or quoted law, when the change is limited to the requirements of the law, regardless of change in rule meaning or intent.
  5. The deletion of outdated provisions that no longer have effect.
  6. Minor changes that do not alter the meaning or intent of the rule and that do not affect the rights or benefits of an employee, and are limited to:
    - a. Addition, change or deletion of organizational titles.
    - b. Corrections for grammatical improvement of text.
    - c. Changes to eliminate gender-oriented terms.
    - d. Deletion of dated provisions that no longer have applicability.
    - e. Addition or correction of cross references to other rules.
- D. Rules of the Personnel Commission that require the expenditure of District funds shall be submitted to the Board of Education for concurrence before they become effective.

CHANGE:

Rule amended for clarification.

Remove: December 17, 1984, page 2 of 2. Add: May 19, 1986, page 2 of 2.

Personnel Commission Rules

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