

## PEST MANAGEMENT SUPERVISOR

### DEFINITION

In accordance with the District's Integrated Pest Management (IPM) policy, provides supervision, guidance, and training to pest management staff in the management of pests, and develops standards for materials, methods, procedures, and techniques for the control of structural, landscape tree and shrub, and turf pests and diseases.

### TYPICAL DUTIES

Supervises pest management staff in resolving structural, landscape tree and shrub, and turf pest management problems through the use of IPM techniques.  
Plans, schedules, and assigns work to Pest Management staff.  
Supervises pest management staff in the application of pesticides and on structural, landscape tree and shrub, turf, and general pest management problems, including the use of pesticides as a last resort.  
Maintains records on pesticide usage and submits required reports to the District's management, the State Department of Food and Agriculture, the Department of Pesticide Regulation, the Los Angeles County Agriculture Commissioner, and the Los Angeles County Health Department.  
Prepares specifications for pest management work to be performed by private contractors.  
Reviews staff reports on periodic and emergency pest management inspections.  
Reviews inspection reports on contract work and approves payments to contractors when work is completed as per specifications.  
Investigates complaints regarding the presence of pests and/or pest management techniques proposed or utilized, and recommends further corrective action.  
Inspects District property for weeds, disease, insects, rodents, or other pests or the need for plant growth regulators, and recommends and implements treatment.  
Investigates safety methods and procedures in collaboration with District Office of Environmental Health and Safety personnel.  
Tests and evaluates new mechanical, exclusionary, and pesticide products, methods, techniques, and equipment and recommends those determined to be safe, effective, and appropriate for District use.  
Prepares the budget and initiates requisitions for materials, supplies, equipment, and tools.  
Reviews relevant laws, regulations, ordinances, and related materials to stay current with existing requirements and proposed changes.  
Prepares training materials and conducts training on IPM methods and procedures consistent with the District's IPM policies, procedures, and guidelines.  
Drives District vehicles and tows pest management equipment.  
Performs site inspections for Healthy Schools Act compliance.  
Performs related duties as assigned.

### DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

The Pest Management Supervisor supervises pest management staff in structural, landscape, and turf pest management, and participates as needed.

The Integrated Pest Management Program Coordinator is responsible for overseeing the District-wide implementation of policies and procedures relating to IPM and providing technical guidance and training to District staff, including the Pest Management Supervisor, and other stakeholders.

A Senior Pest Management Technician assists in the planning, scheduling, and execution of pest management activities and may provide work direction to Pest Management Technicians.

A Pest Management Technician performs pest management work on District properties to manage pests and weeds in accordance with the District's IPM policy.

## SUPERVISION

General supervision is received from an Area Facilities Services Director, or other higher-level administrator. Technical Supervision is received from the Integrated Pest Management Program Coordinator. General supervision is exercised over Senior Pest Management Technicians and Pest Management Technicians and other personnel as assigned.

## CLASS QUALIFICATIONS

### Knowledge of:

- Methods, processes, equipment, devices, tools, materials, and supplies used in structural, landscape, ornamental, turf and wildlife pest management
- Federal, State, and local laws and regulations governing IPM and pesticide use
- Biology, ecology, behavior, and characteristics of arthropods, insects, termites, weeds, vertebrates, rodents, birds, wildlife, and other pests found locally
- Characteristics, care, and maintenance of common plants found locally
- Structural materials used in building construction and the basics of building construction as it pertains to structural pest management
- Commercially available pesticides, their forms, functions, classifications, mode of actions, environmental concerns, and their components, including toxicity level
- Safety precautions required when using pesticides and toxic chemicals, including the proper care, maintenance, and usage of all the necessary personal protective equipment
- Microsoft Word, Excel, and Outlook
- Work Management Systems (such as Maximo)

### Ability to:

- Supervise, motivate, train, evaluate, and discipline employees
- Plan, organize, schedule, and coordinate a variety of activities
- Identify, evaluate, and eradicate pest-infested areas in building structures and landscapes
- Work effectively with District personnel, private contractors and personnel of other governmental agencies
- Apply and direct applications of various pest management methodologies including mechanical, exclusionary, habitat modification, environmental sanitation, and pesticides
- Communicate effectively, orally and in writing
- Estimate material and labor costs

### Special Physical Requirements:

- Ability to stand, walk, bend, crawl, climb to a height of 40 feet, reach overhead, crouch, kneel, balance, push, pull, and safely lift up and carry items weighing up to 70 pounds
- Ability to work safely in confined spaces and at heights including the use of aerial lifts, ladders, scaffolds, and other related equipment
- Normal color vision
- Normal hearing
- Normal visual acuity
- Normal sense of smell

## ENTRANCE QUALIFICATIONS

### Education:

Graduation from high school or evidence of equivalent educational proficiency. Completion of college-level courses in agriculture, biology, botany, entomology, environmental science, horticulture, organic chemistry, pest management or a related field is preferable.

### Experience:

Four years of pest management experience, including controlling Branch 2 (General Pests) and Branch 3 (Termite/Wood Destroying Organisms), applying pesticides, evaluating pest management materials and techniques.

### Special:

A valid driver's license to legally operate a motor vehicle in the State of California and the use of a motor vehicle.

A Field Representative or Operator's license in Branch 2 (General Pest) issued by the California Structural Pest Control Board is required.

A Field Representative or Operator's license in Branch 3 (Termite/Wood Destroying Organisms) issued by the California Structural Pest Control Board is required.

A Qualified Applicator license in Category B (Landscape Maintenance) issued by the California Department of Pesticide Regulation is required.

## SPECIAL NOTE

1. Requires wearing a negative pressure respirator.
2. Employment is subject to medical clearance which meets pertinent provisions of the General Industry Safety orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials including, but not limited to, asbestos or lead.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill and/or abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Reestablished  
10-17-24  
CP

District Notification Date: 09-26-24