

ROOFER

DEFINITION

Performs journey-level work in the maintenance, repair, waterproofing and replacement of roof coverings.

TYPICAL DUTIES

Repairs and replaces roof coverings such as composition shingles, tile, hot and cold built-up roofing, torch applied, single ply and sprayed in place foam.

Repairs and replaces waterproofing systems.

Protects roofs by performing routine preventative maintenance and condition surveys.

Performs simple carpentry and sheet metal work as needed in connection with roofing and waterproofing activities.

Cleans drains, leaderheads, gutters, and roof surfaces.

May assist in preparing material lists, estimating job costs, and preparing job records.

Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A craft person performs journey-level work within their specific discipline in a designated Maintenance and Operations area.

A senior craft person assists a supervisor or manager in overseeing the overall respective operations in a designated Maintenance and Operations area.

SUPERVISION

General supervision is received from a craft supervisor or manager. Work direction may be exercised over lower-level personnel.

CLASS QUALIFICATIONS

Knowledge of:

Practices, processes, materials, and tools of the roofing and waterproofing trade

Use of hand torches, hot air welders, spray equipment, air compressors, nail guns, and tile saws

Various types of roof and waterproofing construction

Applicable safety orders

Microsoft Word and Outlook

Ability to:

Safely and effectively use the tools and machines of the trade

Follow oral and written instructions

Work effectively with others

Operate a computer and associated peripheral equipment

Special Physical Requirements:

Manual dexterity and strength to use tools of the trade
Ability to work safely at heights including the use of ladders, scaffolds, and other related equipment
Perform physically arduous labor outdoors at extreme temperatures, occasionally amid noxious odors
Ability to safely work in confined spaces
Ability to stand, walk, bend, crawl, climb, reach overhead, crouch, kneel, balance, push, pull, and safely lift and carry items weighing up to 100 pounds when needed

ENTRANCE QUALIFICATIONS

Education:

Graduation from high school or evidence of equivalent educational proficiency.

Experience:

Successful completion of a recognized apprenticeship program in roofing installation, maintenance, and repair or five years of experience in roofing installation, maintenance, and repair, one year of which must have been at the journey-level.

Special:

Employment is subject to medical clearance.

Positions in this classification are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials, including, but not limited to, asbestos and lead.

A valid driver's license to legally operate a motor vehicle in the State of California and use of a motor vehicle.

This class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skills and abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Revised
02-22-16
VR

Updated
03-25-25
Transportation
Language Only