

## REGIONAL CONSTRUCTION DIRECTOR

### DEFINITION

Provides overall administrative and functional management to an assigned regional area's new school construction and modernization projects.

### TYPICAL DUTIES

Develops, assigns, and monitors performance of Construction Managers and assigned subordinate project offices relative to construction program requirements.  
Reviews status and provides management reports relative to overall progress relative to construction project delivery schedules.  
Reviews status and provides management reports relative to scheduling, cost control, staffing and other related construction contract requirements.  
Reviews and inspects construction site offices to assess performance of construction teams and adherence to legal and safety requirements.  
Coordinates with District management personnel and organizational departments such as the Office of Environmental Health & Safety, Facilities Planning and Project Development, Facilities Design, Real Estate, Facilities Contract Administration, Construction Inspection, Facilities Maintenance & Operations, and Local Districts to solve construction related issues.  
Develops, establishes, and administers policies for the operation of an assigned regional area.  
Reviews recommended actions in resolving disputes relative to construction projects.  
Implements recommended internal policies and procedures.  
Performs other related duties as assigned.

### DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES

A Regional Construction Director provides managerial oversight to an assigned regional area and in conjunction with higher management, coordinates and implements new construction and repair and modernization program related activities.

The Director of Facilities Project Execution provides administrative direction and oversees the activities of all of the staff in the Project Execution Branch. The Deputy Director of Facilities Project Execution assists in the daily administration of the branch, participates in planning, organizing, and directing branch functions, carries out particularly complex or sensitive projects, and acts for the Director as required.

A Construction Manager provides managerial and construction oversight to a multiple number of Senior Resident Construction Engineers and Resident Construction Engineers.

### SUPERVISION

Administrative direction is received from the Director of Facilities Project Execution or the Deputy Director of Facilities Project Execution. General direction is exercised over multiple Construction Managers. Functional direction is exercised over areas of responsibility including construction and contractor coordination, project schedules, cost control, dispute resolution, safety, contract

administration, and quality control.

## CLASS QUALIFICATIONS

### Knowledge of:

- Engineering theory and practices as related to the construction of major building structures
- District standards and legal provisions governing school building construction
- Construction related safety requirements, regulations and practices
- School design and construction processes, including contract administration
- Professional services agreements, bidding documents, and contractual requirements applicable to Public Work Projects
- Principles of the Public Contract Code, contract law, scheduling, estimating, and construction of buildings and structures
- Budgetary planning and control
- Principles of organization, management, and supervision
- Principles of construction estimating and budget planning
- Principles of project costs controls and related software
- Principles of project scheduling
- Basic District personnel rules, regulations, practices, and policies

### Ability to:

- Plan, coordinate, and provide leadership in complex activities related to new construction and modernization projects
- Provide effective oversight of multiple operations and evaluate operational effectiveness
- Deliver construction projects on schedule and within budget
- Read architectural plans
- Estimate material and labor costs related to project budgets and construction methods
- Analyze and interpret technical materials accurately and effectively
- Prepare clear and concise written communications and reports
- Conduct meetings and make effective oral presentations
- Allocate staff appropriately
- Work effectively and with flexibility to accommodate shifting priorities
- Manage multiple priorities simultaneously
- Supervise and train staff in uniform policies and procedures

## ENTRANCE QUALIFICATIONS

### Education:

Graduation from a recognized college or university with a bachelor's degree, preferably in architecture, engineering, planning, facilities management, construction management, or business administration. College-level courses in business administration, public relations, accounting, school finance, personnel management, and communications are preferable.

### Experience:

Seven years of management experience with responsibility for commercial, public, or educational facilities construction programs or projects in construction value of \$250 million and above. The following work experience is preferable:

- Experience with Design Build and/or Progressive Design Build Delivery Methods
- Experience with public agency construction and Public Contracting Code

Experience with DSA construction/design processes  
Experience utilizing Building Information Modeling (BIM)

Special:

Any one of the following is preferable:

A valid Certificate of Registration as a Professional Engineer by the California State Board for Professional Engineers and Land Surveyors

A valid Certificate of Registration as a licensed Architect by the California Architects Board.

A valid Certification of Project Management Professionals (PMPs) or Program Management Professionals (PgMPs) by the Project Management Institute, or;

A valid Certified Construction Manager (CCM) credential by the Construction Manager Certification Institute (CMCI)

AND

A valid driver's license to legally operate a motor vehicle in the state of California and the use of a motor vehicle.

SPECIAL NOTE

An employee in this class may be subject to the reporting requirements of the District's Conflict of Interest Code.

The class description is not a complete statement of essential functions, responsibilities, or requirements. Entrance requirements are representative of the minimum level of knowledge, skill, and /or abilities. To the extent permitted by law, management retains the discretion to add or change typical duties of a position at any time, as long as such addition or change is reasonably related to existing duties.

Revised  
11-07-24  
MHO