



LAUSD SCHOOL FISCAL SERVICES BRANCH BUDGET UPDATES FOR SCHOOL STAFF

AUGUST 2024

RESTORATION OF FILLED POSITIONS IN THE 2024-25 SY

As part of the District's commitment to provide continuity of programs to our students, the 2024-25 adopted budget included a School Stabilization Fund to restore classified positions that were reduced in hours or closed during Budget Development.

There will be two types of position restorations in 2024-25 School Year:

Restoration of School Purchased, Filled Classified and Teacher Assistant Positions

- School-purchased, **filled** Classified and Teacher Assistant positions were restored to their 2023-2024 levels in the 2024-2025 school year.
- The restoration in this category has been completed. School Fiscal Services communicated the list of restored positions in this category to impacted school sites on July 2.
- Please note that the restoration of hours applies to the employees who occupied the positions in FY 2023-24. If the positions become vacant due to promotions or separations from the district, the restoration will be reversed. The position will be reinstated to the original hours purchased by the school for 2024-25.

Restoration to Avoid Layoffs

- Budget Services will update position funding to restore a select group of Classified employees to their 2023-24 job classifications based on the District's commitment to avoid layoffs in FY 2024-25. Personnel Commission did not send these employees reassignment notifications as they will remain in the same job classification at their current location.
- The restoration for this group of employees is in progress. Until the restoration is complete, school site principals should continue to time report these employees. The funding for these employees will be updated to the restoration program effective July 1, 2024. Thus, schools will not bear any of the cost of the restoration.
- The program code used for the restoration is Program 10330- Restoration-School.
- Currently, there is no need to contact Personnel Commission on the status of the restoration.

FIRST QUARTER BEST PRACTICES

- Review staff assignments
- Set up control sheets
- Review Budget Availability Report
- Reconcile Imprest fund
- Review programs with end dates
- Check zero-basis requests
- Review enrollment data and resolve issues asap



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ATTENDANCE INCENTIVE PROGRAM

As part of the "When Students Attend, We All Win" Attendance Incentive Program, the district allocated funds in **Program 15891– Student Attendance Incentive Program** in January 2024 based on attendance and chronic absenteeism data from August through December 2023.

The final payout based on the end of the fiscal year 2023-24 data will be processed on August 12, 2024. Schools will be notified of their status.

- Schools that received a 1st payout that was less than the total incentive based on the year end data will receive the final allocation for the difference.
- Schools that received a 1st payout that was the same as their total incentive will not receive any adjustment.
- Schools that received a 1st payout that was greater than the total payout will receive a negative adjustment. The negative will be applied against any carryover from the 1st payout.

The Attendance Incentive Program will continue in FY 2024-25. We encourage you to continue your efforts to ensure that all students are present every day to receive the academic, social-emotional, and other support they need to thrive.

UPCOMING TRAINING OPPORTUNITIES

FY 2024-25 BUDGET WITH INCUMBENT REPORT

Thursday, August 22, 2024

This training is designed to increase knowledge of and ability to use the Budget With Incumbent (BWI) report.

POSITION SIMULATOR/ENROLLMENT DASHBOARD

Thursday, August 29, 2024

This training will provide basic instruction in navigating the dashboard and demonstrate how the Position Simulator aids in Norm staffing.

SCHOOL DISCRETIONARY PROGRAMS REPORT

Thursday, September 19, 2024

This training will build capacity in understanding and utilizing the School Discretionary Programs Report.

SCHOOL FISCAL SERVICES OPEN HOUSES

Thursday, September 24, 2024

During this drop-in question and answer session, attendees will receive support with Fiscal and Student Body matters.

Visit us at <https://BudgetTraining.lausd.net/> for fiscal training information.

For questions on school budgets, please contact your Fiscal Specialist. List available on <https://achieve.lausd.net/Page/18257>