



The teacher-initiated transfer program provides teachers the opportunity to seek transfers to any school in the District as specified in the LAUSD/UTLA Collective Bargaining Agreement Article XI, Section 5.0. For information related to the program description and eligibility, please refer to MEM-059900.6.

- All appropriately credentialed probationary or permanent teachers are eligible to apply. (Article XI, Section 5.0)
- Teachers with a *Notice of Unsatisfactory Service* or *Below Standard Evaluation* are NOT eligible to apply. (Article X-A, Section 5.0, a (1))
- This application is only valid between October 1, 2025 and September 30, 2026. (*Does not apply to California State Preschool/Early Ed Teachers*)
- Per LAUSD/UTLA Agreement, Article XI, 9.6, “an employee who is successful in obtaining a transfer may NOT submit another transfer application request for three (3) school years.”

TEACHER'S INFORMATION

MEM-059900.7
Human Resources Division

September 23, 2025