

**LOS ANGELES UNIFIED SCHOOL DISTRICT
Human Resources Division
Early Childhood Education**

CERTIFICATED APPLICATION FOR ADDITIONAL HOURS

Eligible Early Education Center Teachers

Four hour employees who seek additional hours

Last Name	First Name	M.I.	Employee No.
Home Address		City	Zip Code
Home Telephone	Center Telephone	First Date of Certificated Contract	
Current Part-time Assignment:	Hours:	Date Assigned:	

I currently have a Statement of Availability form on file (Form 84.05) YES NO

I am available for additional hours of assignment at the following locations: (List centers by priority)

- | | |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Teachers will be offered assignments to available openings. I understand that if I refuse the first offer, I may be given a second offer. My refusal of the second offer will result in the removal of my name from the availability list for the remainder of the school year.

Signature: _____ Date: _____

Acknowledged:

Site Administrator: _____ Date: _____

Approved:

Human Resource Advisor: _____ Date: _____

Second Location: _____ Effective Date: _____

Return application to:	Early Childhood Education Human Resources 333 South Beaudry Avenue., 15 th floor Los Angeles, CA 90017	School Mail:	Early Childhood Education Human Resources Beaudry Building., 15 th floor
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