# My Math & CA Math Registration
(K-6 Treasures)

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Getting Started as a LAUSD Teacher

Welcome to the McGraw-Hill digital components for Treasures, My Math and CA Math. These components are contained on connectED, a website that allows teachers access to all digital content, as well as access for students and parents. **Teacher Editions, Ancillaries, and Student Editions** are just a few of the things you will find for your McGraw-Hill Content. The following steps will walk you, the teacher, through getting started using your McGraw-Hill digital product.

To complete this process you will be asked to provide your **Master Codes**. For each content area you should have two master codes: one teacher edition master code and one student edition master code. **Master Codes** have been emailed in an excel sheet to every elementary teacher, Principal, Local District Coordinators and Division of Instruction Coordinators. If you still need these codes you may request them from your Local District Coordinator or the Division of Instruction.

Please check that your device meets the LAUSD ConnectED specs. See Specs handout.

**PRE-REQUIREMENT FOR ACCESSING THE DIGITAL COMPONENTS**
It is important that teachers and students have a district single sign-on to access the digital components.

**Teacher Username/Password:** Your district issued user name including @lausd.net or @mymail.lausd.net email address. Passwords will be those that you created on mylogin.lausd.net.

**Student Username/Password:** Single sign on credentials are created when a student enrolls in the District. Instructions for setting up access to the accounts can be requested from the school’s email sub-administrator(s) who is/are appointed by the principal in EZ Access. Instructions for working with accounts are on the pages available to the sub-administrator. The accounts are meant to be self-managed by the student using their Student ID, birthday and a 4-digit PIN which can be accessed by teachers in MyData. Be aware there may be a 24-36 hour delay from the time of enrollment.

When credentials are available, to roster users into the McGraw-Hill connectED platform **all teacher and students users** should:

1. Type in the URL or click on this link: [https://signon.lausd.net/adfs/ls/idpinitiatedsignon](https://signon.lausd.net/adfs/ls/idpinitiatedsignon)
2. Select **Sign in to one of the following sites:**

3. Select **connectED (PRODUCTION)** from the drop down list and then select **Sign In**

4. Enter your district provided single sign on information and select **Sign In**

5. You will be prompted to accept the Educational Use and Licensing Agreement, scroll down and select **Accept.** (First time login only)

6. You will be prompted to enter the zip code for the school that you are primarily assigned. Please put in the school zip code and select **Search.** (First time login only)
7. Find your school in the listing, and click one time on the school name, scroll down and select Finish. (First time login only)

**TEACHER REDEEMS MASTER CODE** – this will give teacher access to the content

1. Click the Redeem Master Code button to add your Teacher Edition Master Code.

2. Enter the 16-digit Teacher Edition Master Code. (Master Codes do not use zeros, only the letter “o”.). Click Next.

3. Confirm the book information. Then select Add Content.

4. This confirms your content has been added, click OK.
5. The Teacher Edition is now loaded; select **Redeem Master Code** to input the **Student Edition Master Code**.

6. Input the **Student Edition Master Code**, select **Next**.

7. Set the **End Date**. Please select 07-22-2016. On this date, the student edition will be automatically removed from students to be used for the next year’s class. Click **Create Redemption Code**.

8. The student edition content is loaded and a **Redemption Code** has been generated. Click **OK**.

**Redemption codes** are used to give students access to their grade level content. This code can also be found in the teacher book bag under the Student Edition Manage Content or Assign Content buttons. Teachers can also Assign the content without giving the Redemption Code to students. See instructions below to assign content to students.
There are two ways to give students access to their specific content, select one:

- Teacher gives students the **Redemption Code**
- Teacher **Assigns Content**

**USE THE REDEMPTION CODE METHOD**

1. From the connectED book bag, find the desired Student Edition and select **Manage Content**.

2. Copy/Paste to display for student or Print for students the 12-digit, **Redemption Code**.

3. **Students** will log in to their account, click the **Add** button and enter this number. Their book will appear.
**ASSIGN CONTENT as a TEACHER**

Students MUST have come through the single sign on/blue login page to be registered in the system for this method to work. If you cannot find a student, please make sure they have followed the instructions on page 2 Accessing the LAUSD Login Page.

1. From the connectED book bag, find the desired Student Edition and select **Assign Content**.

2. Place a check mark in front of the content that is to be assigned and select **Next**.

3. Use one of the search options to find students then select **Search**.

4. Place a check in front of the student name and then click **Next**.
5. Confirm that the appropriate student was selected and click **Assign**.

6. You may need to repeat steps 1-5 to get all of your students assigned to the book.
Getting Started as a LAUSD Student

**Student Username/Password:** Single sign on credentials are created when a student enrolls in the District. Instructions for setting up access to the accounts can be requested from the school’s email sub-administrator(s) who is/are appointed by the principal in EZ Access. Instructions for working with accounts are on the pages available to the sub-administrator. The accounts are meant to be self-managed by the student using their Student ID, birthday and a 4-digit PIN which can be accessed by teachers in MyData. Be aware there may be a 24-36 hour delay from the time of enrollment.

Students can access their McGraw-Hill Education digital resources by following the instructions below.

1. Type in the URL or click on this link: [https://signon.lausd.net/adfs/ls/idpinitiatedsignon](https://signon.lausd.net/adfs/ls/idpinitiatedsignon)

2. Select **Sign in to one of the following sites:**

3. Select **connectED (PRODUCTION)** from the drop down list and then select **Sign In**
4. Enter your district provided single sign on information and select **Sign In**

The first time, all students should enter into their connectED book bag, with a yellow background. It should be empty and is now available for the teacher to **Assign** content or provide the **Redemption Code**.

**TO USE THE REDEMPTION CODE**

1. Click on the blue **Add** button
2. Your teacher will give you a 12-digit code, type that number in the spaces
3. Select the **Add** button