Tips for using MyTeam to Access Teacher and Administrator Evaluation History

In order to update your staff roster on the MyPGS platform, you may find it useful to reference the MyTeam Employee Evaluation Report. This report provides a recommendation for K-12 classroom teachers to evaluate in accordance with the deferral guidelines and provides evaluation history for other certificated employees, including administrators.

1. Visit [http://getdata.lausd.net](http://getdata.lausd.net) – we recommend Mozilla Firefox (for PCs) or Safari (for Macs or iPads) as your web browser.

2. Sign-in with your LAUSD single sign-on.

3. Select “MyTeam”.

Questions? Visit our [website](http://getdata.lausd.net) or contact us at [myteam@lausd.net](mailto:myteam@lausd.net)
4. Select “Evaluation”

5. Click on “K-12 Classroom Teachers” number or click on the “Other Certificated Employees” number
   (In the example below, you would click directly on the number “35” or “17”)

6. Review K-12 Classroom Teacher “Evaluation Recommendation” or Other Certificated Employees evaluation history
   (Please note that for Other Certificated Employees, no evaluation recommendation is available, but evaluation history and other information is provided to inform rostering decision making)

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