

LOS ANGELES UNIFIED SCHOOL DISTRICT
Human Resources Division

Class Description
PROFESSIONAL EXPERT
(CLASSES A, B, C, D, E, AND F)
(UNCLASSIFIED)

Job Purpose

Serves the District as a speaker or a specialized resource person, or as a leader, overseer, or assistant in a special project or activity on a temporary basis for unique, non-repetitive, and specific projects. Assigned duties are those not customarily performed by a classified, certificated, or unclassified (except professional expert) employee.

Responsible to

General supervision may be received from the appointing authority or his/her designee.

Subordinates

Supervision is not exercised by Professional Experts except in the case of Professional Expert(s) E and F who may provide supervision over a special project.

Functions

1. Renders professional service on a temporary basis in one of the capacities cited above; performs specialized duty in areas including in-service projects, staff development, curriculum, evaluation, musical or dance programs, testing, and teacher recruitment.
2. Performs other duties as assigned.

Distinguishing Characteristics

Professional Expert A identifies those persons assigned as speakers who receive a salary of more than \$50 per session.

Professional Expert B identifies those persons assigned as speakers who receive a salary of \$50 or less per session.

Professional Expert C identifies those persons assigned as specialized resource personnel, but not as speakers, who receive a salary of more than \$16 per assigned hour.

Professional Expert D identifies those persons assigned to provide a wide variety of specialized resource services, but do not serve as speakers, who receive a salary of less than \$16 per assigned hour.

Professional Expert E identifies those persons assigned to direct and conduct a special project or activity under general direction which requires a substantial amount of outside preparation and who receive a salary of \$16 per assigned hour.

Professional Expert F identifies those persons who are assigned to conduct a special project or activity under general supervision without extensive outside preparation and who receive a salary of \$12.80 per assigned hour.

NOTE: Refer to Policy Guide S10 and Board Rule 1920 for current salary rates for professional experts.

AUGUST 2012

PROFESSIONAL EXPERT
(CLASSES A, B, C, D, E, AND F)
(UNCLASSIFIED)

(A) 8251, 8256
(B) 8261, 8266
(C) 8271, 8276
(D) 8281, 8286, 8287
(E) 8291
(F) 8292

Qualifications

Required

1. Person qualifies as a professional and is an expert in the appropriate field.
2. Person is a current employee of the District with an active assignment other than as a professional expert, or is a former employee of the District.

Knowledge, Skills, Abilities, and Personal Characteristics

1. Expertise in the particular area of assignment; understanding of the purpose, function, and objective of the particular project or activity to which assigned.
2. Facility in oral and written communication.
3. Appropriate personal appearance and cleanliness.
4. Appropriate manner including poise, tact, good judgment, and ability to work effectively with students, parents, District personnel, and community representatives.

NOTE: Refer to Policy Guide E12 for employment requirements, restrictions, approval for employment, and procedures for processing.

This class description is not a complete statement of essential functions and responsibilities. The District retains the discretion to add or change typical duties of a position at any time.

PRO

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