

**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
Human Resources Division

Class Description  
**ADULT TEACHER, PROGRAM FOR OLDER ADULTS**

**A. Job Purpose**

Provides, plans, and delivers instructional lessons in classes designed to support the Older Adult curriculum.

**B. Responsible to**

Principal

**C. Functions**

Essential Functions

1. Teaches classes in the program for older adults for which appropriately credentialed, according to adopted courses of study, and at a rate and level commensurate with established expected student progress.
2. Assesses the needs of students; determines instructional objectives which will best assist students in meeting their identified needs plans lessons that maximize student achievement of course competencies and instructional objectives.
3. Uses Division approved Programs for Older Adults assessment tools to track student performance, and follows turn-in timelines.
4. Maintains a learning environment designed to stimulate interest and attendance in the educational program; cooperates with the site administrator and staff in providing a safe and non-threatening environment conducive to maximum learning and participation.

Other Functions

1. During periods of critical personnel shortage or other emergency situation, shall temporarily perform any duties, as directed, within the authorization of any credentials held by the incumbent which are registered with the Office of the Los Angeles County Superintendent of Schools and that are part of the class description requirements in effect at the time such duties are performed.
2. Performs other duties as assigned in accordance with the District-UTLA Agreement.

**D. Qualifications**

Education

*Required*

A minimum of 20 semester units or 10 upper division units of course work related to the subject taught.

Or

At least 5 years of full-time work experience (7500 hours) related to the subject taught to qualify for the appropriate Designated Subjects Credential.

### Knowledge, Skills, Abilities, and Personal Characteristics

1. Knowledge of learning methodologies, instructional techniques, and subject matter for the older adult student.
2. Knowledge of current research regarding the aging process.
3. Knowledge of the physical, intellectual, social, and emotional development patterns of the older adult student.
4. Knowledge of District/school procedures on safety and security; ability to exercise good judgment and composure in dealing with emergency situations.
5. Knowledge of Elder Abuse reporting procedures.
6. Ability to be flexible and adaptable in the classroom; ability to modify instruction and materials to meet student levels and needs.
7. Ability to motivate and facilitate high self-esteem in students.
8. Ability to plan, organize, prioritize, and manage time.
9. Ability to compose and comprehend written communication.
10. Ability to work effectively with all racial, ethnic, and socio-economic groups.
11. Appropriate interpersonal style and methods to guide individuals and groups of students toward task accomplishment.
12. Ability to communicate effectively with students, peers, other District personnel, and community representatives, both individually and as a group.

### Health

Physical and mental fitness to engage in service as certified by a licensed physician and surgeon or medical officer pursuant to Education Code Section 44839 and evidence of freedom from active tuberculosis pursuant to Education Code Section 49406.

### Credentials

A California credential authorizing service in the area and at the level of this class description must be in force and on file in the Office of the Los Angeles County Superintendent of Schools.

*NOTE: This is an Adult Hourly Rate (THR) Table class.*

Revised 2/08  
Updated 3/08

SJ