

# Los Angeles Unified School District

## Procurement Services Division

MEGAN K. REILLY  
*Interim Superintendent*



DAVID D. HART  
*Chief Financial Officer*

JANICE SAWYER  
*Business Manager*

JUDITH REECE  
*Chief Procurement Officer*

Greetings,

This letter is to notify vendors that the deadline to be fully vaccinated against COVID-19 has been extended from October 15, 2021 to November 15, 2021. Full vaccination against COVID-19 is required for all vendors (including any staff, representatives or sub-contractors) providing services on District property, or directly to District students, as a condition of continued employment/service. **Note that in order to meet the new November 15th deadline, the 1st dose (Moderna or Pfizer) must be received by Oct. 15, 2021.**

Vendors who will provide future services on District property, or directly to District students, must be fully vaccinated prior to accessing District property or providing such services. Additionally, vendors must certify their compliance with the vaccination requirement through the Supplier Portal prior to accessing District property or providing services.

The "COVID-19 Vaccination Compliance Certification form" will no longer be used, and instead vendors are now required to complete the vaccination certification through the [Supplier Portal](#). This online certification feature is now available.

Please refer to the [Frequently Asked Questions](#) for more information.

We expect that our vendors will take the necessary actions to fully comply, in the best interests of protecting the health and safety of our students, staff and communities.

Thank you, in advance, for your continued cooperation as we all put forth our best efforts to support safe and healthy schools.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Judith Reece', is written over the printed name.

Judith Reece