Q: As a classroom teacher, can I access a list of my students from the previous school year and see their end-of-year performance?

A: Yes, you can get this information by going to the My Former Students, End of Year data dashboard.

To access this report, follow the steps below

| Step # | Step | lcon/Link | Comments |
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| 1. | From your internet browser, go to <u>http://mydata.lausd.net</u> | MyData / Tutorials × + mydata.lausd.net/ | This will take you to the MyData home page. |
| 2. | Click the MyData icon to get to the login page. | Data Click to Login | |
| 3. | Log in using your Single Sign-on (SSO) username and password. Then click the Sign In button. | Sign In Enter your Single Sign-On (email) Usermanne and Password to Log in. eg. (john.smith@laued.net) User ID Password Sign In Accessibility Mode Sign English | This will take you to the Enterprise Reporting System welcome page. Click MyData icon to proceed. |
| 4. | From the MyData Landing Page, under MyData Dashboards, click Classroom and then select My Former Students, End of Year Data. | MyData Dashboards Image: Student search Image: Student search Image: Student search Image: Student search | |
| | Select the Class Roster tab at top of screen. To display the roster, click on the appropriate blue link for the grade level you are teaching. Example: for Grade 1, select Elementary Roster: Kindergarten & Grade 1 | My Former Students, End-of-Year Data Class Roster Core Subjects, Secondary Administrative Filters Selected teacher will also yield a No Results' message. School Elementary Roster: Kindergarten & Grade 1 Department -Select Value- Select a Teach Elementary Roster: KINDERGARTEN & GRADE 1 Student Ethnicity Student Ethnicity -Select Value- Elementary Roster: Grades 2-6 | You can also view Core Subjects by clicking the respective links. |



| Step # | Step | Icon/Link | Comments |
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| 6. | The roster will display the names and student ID's, together with columns for current demographics for the student, Attendance CELDT and DIBELS. | | For secondary schools, the class roster displays student demographics, attendance and course marks. |
| 7. | To sort the data for a particular column, click the column name. For example, clicking on the Attendance column will sort the values in ascending (lowest to highest) order, as denoted by an "up" arrow. Clicking on the column heading a second time will sort the values in descending (highest to lowest) order, as denoted by a "down" arrow. | Gift CELI Gift Attend Overall 97.9% 4 93.8% 4 96.9% 4 95.9% 4 100.0% 4 97.9% 4 100.0% 4 100.0% 4 99.0% 5 99.0% 4 | |
| 8. | Sorting can be done on several columns at once. To add a second sort, right click another column, choose: Sort Column > Add Ascending Sort or Sort Column > Add Ascending Sort | Course Name/Custom Ett VA HI Exclude column HI Include column HI Move Column HI HIST ALT CR 7B HI MATH ALT CR 7B | To clear all sorting choose: Sort Column > Clear All Sorts in View |



| Step # | Step | | | | | | | | Co | mmer | nts | |
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| 9. | Filters are available to help the user customize the report. For example, to display only the LEP students on the report, click the drop-down button next to the Language Class filter. | Select Studen Select Studen Select Semes Select Period | t Language C Value t Grade Value t Gender t Gender value val | Rese | t.∽ | | | | | | | |
| 10. | Once the desired Language Classification is selected, click the Apply button to refresh the report. | Student Language Class | | | | | | | | | _ | |
| 11. | The report will now | Current Demograp | | | | | | rapl | | | | _ |
| | display only the LEP | Student Name (Last, | | | | | Lang | EL | | | | |
| | students. | First) AGUNLAR PORCE, CHELV R. | Dist Stu ID | Gr 01 | Gndr F | - | Class LEP | 2 | | | | |
| | | AGUIDINE, CARLOS A. | 1010-002 | тк | м | | LEP | з | | | | |
| | | ALIDARIAN LIOPEDICAN, STEPHYARIZE | L. CHERPERS | тк | F | | LEP | 1 | | | | |
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| Step # | Step | | Comments |
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| 12. | To get more details about a particular student, click on the student ID to open the Student History Report. | Student Name (Last, First) Dist Stu ID 051888F009 | Your browser's pop- up blocker must be disabled for the Student History Report to open. You will also need to have Adobe Acrobat Reader to view this report. For more information about the Student History Report, check out the quick guide on <u>Comprehensive</u> <u>History Reports</u> within the MyData Resources page. |
| 13 | To print the class roster, click the Print link located below the report. Then click Printable PDF to open the report. | Total Number of Records is: 21 Print - Export Printable PDF Printable PDF Printable PDF | |
| 14. | To send it to the printer, click the Print icon on the Adobe Acrobat toolbar. | File Edit View Window Help | |
| 15. | To download the report to Excel, click the Export link located below the report. You have several options to | Total Number of Records is: 21 Prime Export PDF Excel > Excel 2003 | |
| | export the report. Choose Excel . | Powerpoint > | |

