

**LOS ANGELES UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
AGENDA / ORDER OF BUSINESS**

Council Meeting

TUESDAY, JULY 29, 2025
10:00 A.M., VIA ZOOM

Personnel Commission Meeting

WEDNESDAY, AUGUST 6, 2025
3:00 P.M., BOARDROOM
BEAUDRY BUILDING, 1ST FLOOR



1. Convene regular meeting. Roll call.
2. Approval of minutes of the meeting of June 26, 2025.
3. Receipt of minutes of the meeting of July 17, 2025.
4. Public Comment

NOTE: Public comment is for the purpose of hearing issues that are not addressed in staff or Hearing Officer reports. This time should not be used to attempt to re-hear the case. Speakers are requested to limit their comments to 1-1½ minutes with a maximum of 3 minutes for multiple speakers on the same side of an issue. It is preferable that individuals wishing to address these cases do so by submitting a written statement to staff by the close of business on the Thursday preceding the Commission hearing.

CONSENT ITEMS (5-6)

5. Ratification of Reclassification by Director's Approval: **APPROVED**
 - a. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective July 8, 2025. (RDA 1894, Instructional Assistance Series)
 - b. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$33.26018/hr.), effective July 14, 2025. (RDA 1895, Instructional Assistance Series)
 - c. Various positions in the Division of Special Education, from Special Education Trainee (\$24.85827-\$30.17208/hr.) to Special Education Assistant (\$27.33434-\$26018/hr.), effective July 21, 2025. (RDA 1896, Instructional Assistance Series)
6. It is recommended that the following reclassification action be ratified: **APPROVED**

IT Project Manager to IT Infrastructure Project/Program Manager (Case 12740)

7. Recess to Closed Session in Accordance with Provisions of the Government Code (Section 54957) to Consider:

- A. Employee Discipline/Dismissal/Appeals
- B. Examination Appeals
- C. Conference with Legal Counsel for Anticipated Litigation

8. Reconvene Regular Session and report of actions taken in Closed Session.

9. Consideration of the recommendation of Staff on the Disciplinary Appeals for:

Early Education Center Aide I (S.G., Case 0246)
School Administrative Assistant (N.P., Case 0856)
Senior Window/Wall Washer (V.G., Case 0217)

10. Consideration of the recommendation of Staff on the Examination Appeals for:

Instructional Aide for Students Who Are Deaf and Hard-of-Hearing (C.I., Case 0380)
Out-of-School Program Coordinator (C.B., Case 0381)
Senior Director of Communications (C.D., Case 0382)
Senior Director of Communications (K.C., Case 0383)
Senior Director of Communications (G.K., Case 0384)
Senior Graphic Designer (C.H., Case 0385)
Senior Graphic Designer (R.Y., Case 0386)

Please send an email to Ana Reyes (ana.reyes@lausd.net) if you intend to address the Commissioners at this meeting including the item that you wish to discuss.

The Los Angeles Unified School District Personnel Commission, in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in Personnel Commission meetings to please contact the Personnel Commission (ana.reyes@lausd.net) or District office at (213) 241-7800. Please contact the District as soon as possible before the scheduled Personnel Commission meeting to ensure that the Commission or District may assist you.

If you will require translation services at this meeting, please contact Ana Reyes 48 hours in advance. If you are unable to notify us of the need for translation services 48 hours in advance of the meeting, your item will be postponed.

SUBJECT TO THE APPROVAL
OF THE PERSONNEL COMMISSION

LOS ANGELES UNIFIED SCHOOL DISTRICT

TO: THE PERSONNEL COMMISSION

FROM: DAVID V. GRECO, PERSONNEL DIRECTOR

SUBJECT: **RECLASSIFICATION REPORT**

It is recommended that the following reclassification action be approved:

From:	IT Project Manager (1193) (\$9,734.61- \$11,978.26/monthly)	To:	IT Infrastructure Project/Program Manager (1172) (\$10,528.72- \$13,059.13/ monthly)
POS:	(30421003) A Basis		(30421003) A Basis
Location:	IT Infrastructure Projects, Communications Systems (Install-JC), Information Technology Services (ITS)	Incumbent:	J. Kassenborg (EN 1027345) Cost Center (9076301)

Reason for Reclassification: The subject position meets the class concept of the IT Infrastructure Project/Program Manager classification in that the incumbent is responsible for implementing, managing, scheduling, and monitoring the status of low-voltage information technology systems upgrade projects. These projects include public address systems, security cameras, intrusion alarms, and VoIP phone systems. The subject position is also responsible for gathering project data to produce reports and providing updates for review by project team members and Information Technology Services (ITS) management; creating recovery schedules to realign project resources to meet deadlines; conducting regular meetings with project staff/members and providing work direction; providing quality control, onsite inspections and review of closeout documentation to verify installations are completed within District specifications; and working/liasing with other District departments/partners and external vendors in addition to other ITS departments to coordinate project completion activities. The shift in responsibilities is part of ITS' efforts to upgrade and modernize low voltage systems to meet current technology demands and trends.

Status of Incumbent: Incumbent J. Kassenborg (EN 1027345) is reachable on the IT Infrastructure Project/Program Manager eligibility list and may be appointed to the reclassified position, or be otherwise assigned.

Approval Date: July 24, 2025

RGK/JAP

c: Classified Employment Services Branch
Files Unit
Talent Acquisition and Selection Branch