

McGraw-Hill Education Content Redemption

ELA PK-5 (Wonders, WonderWorks, Wonders for English Learners)

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Getting Started as an LAUSD RSP, Support Personnel and Administrator

Welcome to the McGraw-Hill Education digital components contained on **connectED**, a website that allows teachers and students access to purchased digital resources.

PRE-REQUIREMENT FOR ACCESSING THE DIGITAL COMPONENTS

It is important that Los Angeles Unified staff and students have a district single sign-on to access the digital components. This is your district credentials and cannot be accessed or generated by McGraw-Hill Education.

Teacher Username/Password: Your user name is your Los Angeles Unified School District issued email address (ex: name@lausd.net or name@mymail.lausd.net). Passwords will be those that you created on mylogin.lausd.net. Combined, these two pieces of information are referred to as your single sign-on (SSO).

When LAUSD credentials are available, staff should follow the instructions below to access the McGraw-Hill Education connectED platform:

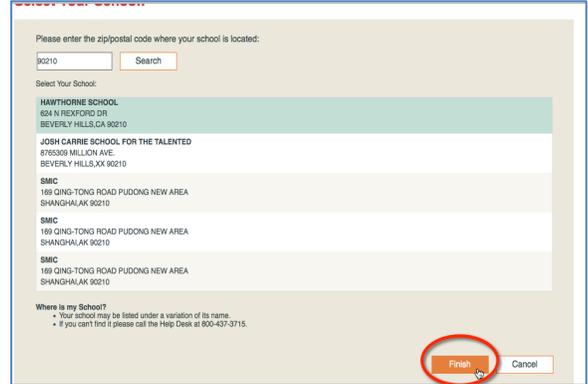
1. Type in the URL or click on this link:
<https://connected.mcgraw-hill.com/lausd>

2. Enter your district provided single sign on information and select **Sign In**

3. You will be prompted to accept the Educational Use and Licensing Agreement, scroll down and select **Accept**. (First time login only)

4. You will be prompted to enter the zip code for the school that you are primarily assigned. Please put in the school zip code and select **Search**. (First time login only)

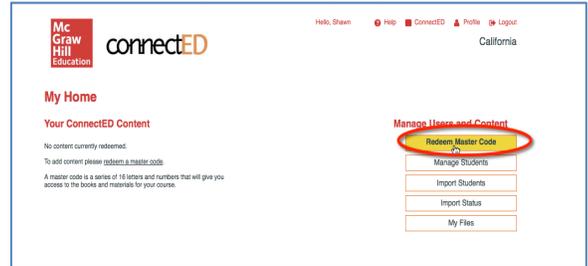
- Find your school in the listing, and click one time on the school name, scroll down and select **Finish**. (First time login only)



Once into the connectED account via single sign-on (DO NOT CREATE A NEW ACCOUNT), you can add additional content using the instructions below.

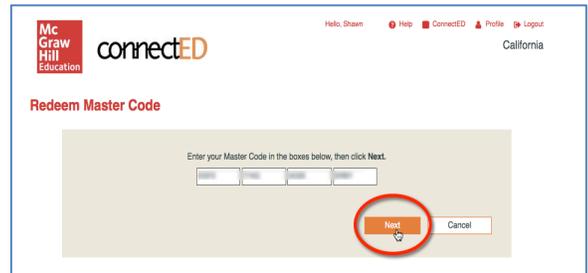
TEACHER REDEEMS MASTER CODE – this will give teacher access to the content

- Click the **Redeem Master Code** button to add your Teacher Edition Master Code.



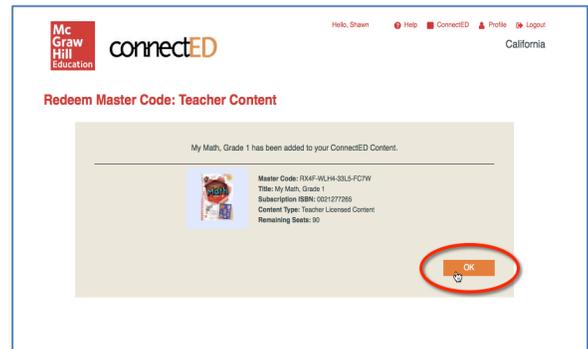
- Enter the 16-digit Teacher Edition Master Code. (Master Codes do not use zeros, only the letter “o”). Click **Next**.

See the program list of Master Codes on page 8 of this document. Feel free to copy and paste the codes into the fields.



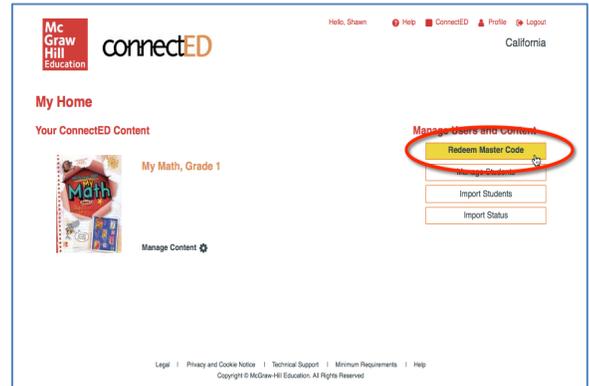
- Confirm the book information. Then select **Add Content**.

- This confirms your content has been added, click **OK**.

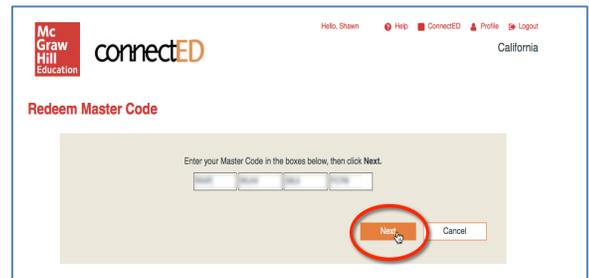


- The Teacher Edition is now loaded; select **Redeem Master Code** to input the Student Edition Master Code.

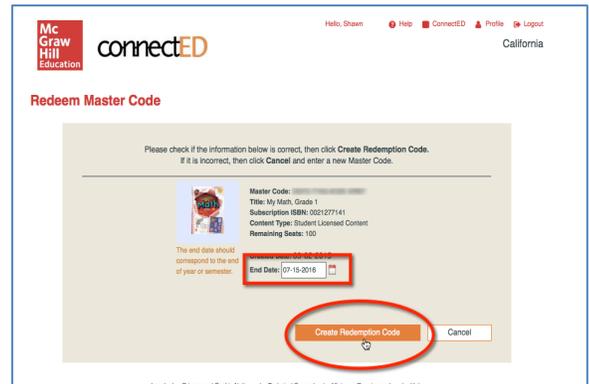
See the program list of Master Codes on page 8 of this document. Feel free to copy and paste the codes into the fields.



- Input the Student Edition Master Code, select **Next**.



- Set the **End Date**. Please select 07-20-2018. On this date, the student edition will be automatically removed from students to be used for the next year's class. Click **Create Redemption Code**.



- The student edition content is loaded for teachers and a Redemption Code has been generated. Click **OK**.

Redemption codes are used to give students access to their grade level content. This code can also be found in the teacher book bag under the Student Edition Manage Content or Assign Content buttons. Teachers can also **Assign** the content without giving the Redemption Code to students. See instructions below to assign content to students.

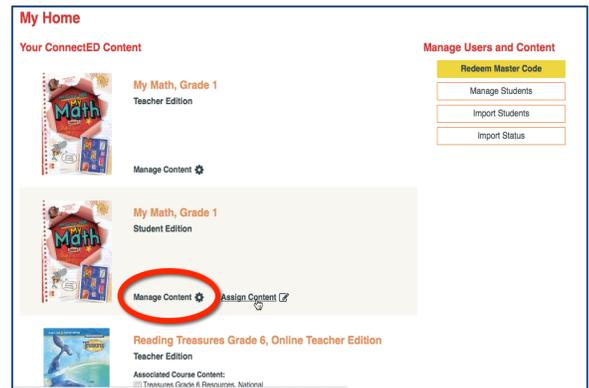
Be aware that the majority of students have the content as it is licensed by the district on the nightly file. Staff that need to create their own classes, should add the student to their class by following these instructions: <http://help.k12.mhedu.com/connected/teacher-set-up-classes.html> Students accounts are created via the single sign-on. **DO NOT IMPORT STUDENTS**

There are two ways to give students access to their specific content, select one:

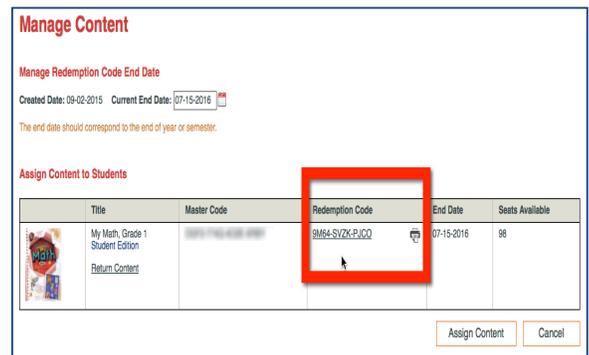
- Teacher gives students the **Redemption Code**
- Teacher **Assigns Content**

USE THE REDEMPTION CODE METHOD

1. From the connectED book bag, find the desired Student Edition and select **Manage Content**.



2. Copy/Paste into another program to display for student or Print for students the 12-digit, **Redemption Code**.



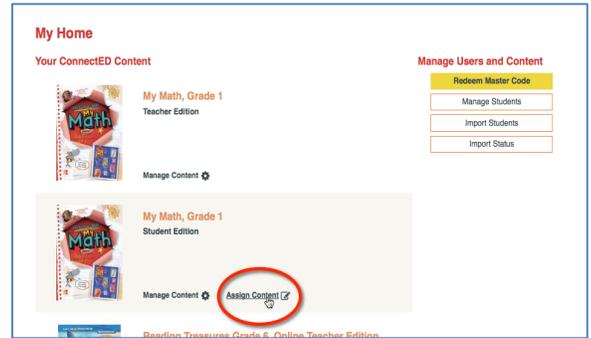
3. **Students** will log in to their account, click the **Add** button and enter this number. Their book will appear.



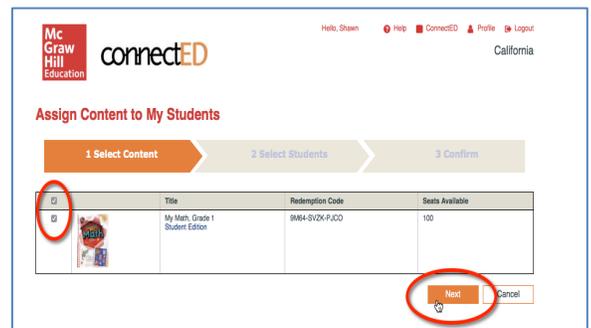
ASSIGN CONTENT as a TEACHER

Students MUST have come through the single sign on/blue login page to be registered in the system for this method to work. If you cannot find a student, please make sure they have followed the instructions on page 2 Accessing the LAUSD Login Page.

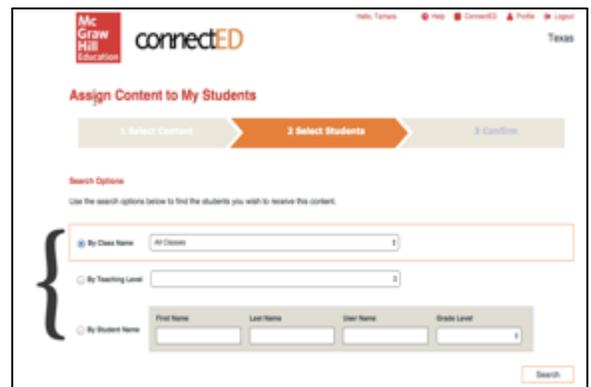
1. From the connectED book bag, find the desired Student Edition and select **Assign Content**.



2. Place a check mark in front of the content that is to be assigned and select **Next**.



3. Use one of the search options to find students then select **Search**. This is a district based database and all district students will be displayed when searching.



4. Place a check in front of the student name and then click **Next**.



5. Confirm that the appropriate student was selected and click **Assign**.

The screenshot shows the 'Assign Content to My Students' interface. At the top, there are navigation links: 'Hello, Shawn', 'Help', 'connectED', 'Profile', and 'Logout'. The location is set to 'California'. Below the navigation is a progress bar with three steps: '1 Select Content', '2 Select Students', and '3 Confirm'. The '3 Confirm' step is highlighted in orange. Below the progress bar is a table with the following data:

	Title	Redemption Code	Seats Available
	My Math, Grade 1 Student Edition	9M64-S/2K-P/JCC	100

Below the table, it says '1 Students will receive the above content.' There is a table for student selection:

Last Name	First Name	Middle Initial	Username
Smith	John		JOHNS1931

At the bottom right, there are two buttons: 'Previous' and 'Assign'. The 'Assign' button is circled in red.

6. You may need to repeat steps 1-5 to get all of your students assigned to the book.

Help/Troubleshooting:

If you experience difficulties loading this content into your single sign-on account, please contact:

Digital technical support: 1-800-437-3715

epgtech@mheducation.com