

## How to Access MyPLN and Register for MMED Training Sessions

1. Go to the MyPLN website: <http://achieve.lausd.net/mypln>

2. Click the **Log in** button.



3. Enter your complete LAUSD email address (including [@lausd.net](mailto:@lausd.net)) and password. Then, click the **Sign in** button.

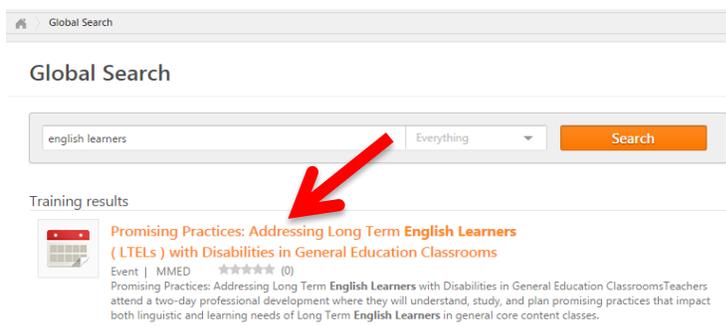
4. Click the **Search** button on the home page.



5. Enter the title of the MMED training that you are searching for in the **Global Search** box and then click the **Search** button.



6. After you find the MMED training that you are searching for, click on the title.



7. Select **Request**.

### Training Details

**Promising Practices: Addressing Long Term English Learners ( LTELs ) with Disabilities in General Education Classrooms**  
Event · MMED · 14 hours  
★★★★★ (0)  
**Request**

Promising Practices: Addressing Long Term English Learners with Disabilities in General Education Classrooms

Teachers attend a two-day professional development where they will understand, study, and plan promising practices that impact both linguistic and learning needs of Long Term English Learners in general core content classes.

8. This will take you to your **Transcript** where you can select an available session that you want to attend for your training. Click the **Select Session** button.

### Transcript: MAKEISA GAINES

Options ▾

Your transcript displays your complete learning history for MyPLN.

Active ▾ By Date Added ▾ All Types ▾

Search for training

Search Results (48)

**Promising Practices: Addressing Long Term English Learners ...**  
Due: No Due Date Status: Withdrawn  
**Select Session**

9. Click **Request** for the available session option that you are selecting.

Available All

Select the session link to view the details.

Sessions	Seats Available	Waitlist	Options
<b>Option 1: Addressing LTELs w/ Disabilities Gen Ed</b> 6/18/2016 (Saturday) 6/25/2016 (Saturday) 8:00 AM 3:00 PM Duration: 14:00 Location: LOCAL DISTRICT EAST, DEPUTY SUPERINTENDENT/INSTRCTN, SUPERINTENDENT Language(s): English (US)	98	0	<b>Request</b>
<b>Option 2: Addressing LTELs w/ Disabilities Gen Ed</b> 6/27/2016 (Monday) 6/28/2016 (Tuesday) 8:00 AM 3:00 PM Duration: 14:00 Location: VIRGIL MS, LOCAL DISTRICT CENTRAL, DEPUTY SUPERINTENDENT/INSTRCTN, SUPERINTENDENT Language(s): English (US)	98	0	<b>Request</b>

10. This will take you back to your **Transcript**. You are now registered for the MMED training session that you have selected. You will receive a confirmation email at your LAUSD email address.

**Promising Practices: Addressing Long Term English Learners ...**  
Due: No Due Date **Status: Registered**

For additional MyPLN support, please contact [mypln@lausd.net](mailto:mypln@lausd.net)