

**LOS ANGELES UNIFIED SCHOOL DISTRICT  
FOOD SERVICES DIVISION**

**Parental Request to Substitute Soy Milk for Fluid Milk**

1. Parents/Guardians may request soy milk for their child as a substitute for fluid cow's milk due to medical or other special dietary need. A medical authority signature is **not** required for this form.
2. Complete form below. Give the completed form to the Food Service Manager.
3. The Food Service Manager will keep the completed form on file in the school cafeteria office.

PARENT/GUARDIAN REQUEST TO SUBSTITUTE SOY MILK FOR FLUID MILK		
1. Student Last Name	2. Student First Name	3. Date of Birth
4. School Name <i>(Include EEC, if applicable)</i>		5. Location Code
6. District		
7. Food Services Manager Name	8. Food Services Manager Email _____@lausd.net	9. Cafeteria Phone No. ( )
<p>10. The above listed student does not have a disability, but is requesting soy milk as a substitute for liquid milk due to a medical or other special dietary need. This form is not intended to accommodate students who drink fluid milk substitutions such as soy milk due to taste preferences. The School Food Authority has the discretion to select a specific brand of milk substitute since acceptable products must meet specified nutrient requirements. <b>Juice cannot be offered as a fluid milk substitute for students with medical or special dietary needs that do not rise to the level of a disability.</b></p> <p>This written statement will remain in effect until the parent or legal guardian revokes such statement or until the school discontinues the fluid milk substitution option. School Districts participating in federal nutrition programs are encouraged, but not required to accommodate reasonable requests.</p> <p><b>The student's parent or legal guardian must sign this form.</b></p>		
11. Medical or other special dietary need requiring soy milk to substitute for fluid milk:		
12. Parent/Guardian Name		13. Parent/Guardian Signature
14. Parent/Guardian Phone No. ( )		15. Date

**Please note: When necessary, the information on this form should be updated to reflect the current medical and/or nutritional needs of the student.**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410; fax: (202) 690-7442; or email: [program.intake@usda.gov](mailto:program.intake@usda.gov). This institution is an equal opportunity provider.